



## A collection of Tools and Utilities for the MYOB RetailManager® database

### Tools Include:

- The **Mass Delete** tool deletes stock items, package codes and customers.
- **Customer e:Mailout** creates and sends emails to your customer list.\*
- **Mailout Export** creates a mail out list of your customers.
- The **Data Editor** edits a range of customers or stock items.
- **Price Rounding** selectively rounds sell prices.\*

### Utilities Include:

- **Clone Database** creates a Complete or Partial Clone of your database.
- **Password Reminder**

## Tools



### Mass Delete

The Mass Delete tool deletes stock items, customers and package codes. After a period of time your MYOB RetailManager® database ends up with thousands of **old stock items** that have not been active for years making the stock list unnecessarily large. Just select the Stock Filter then choose to either **delete or merge the records**. If a stock item is **on order, on layby, a package item or does not have a zero quantity** it cannot be deleted. Only customers that don't have an **Account or outstanding Lay-by, Credit Note or Special Order** can be deleted. Package codes can also be deleted however only the package codes will be deleted, not their components.



### Customer e:Mailout

Customer e:Mailout allows you to create and send emails to your customer list. You can select all or just a specific group of your customers, type the email using either **Plain Text or HTML format**, attach a file (e.g. catalogue, brochure, picture or sound) and send the email to your customers simultaneously. The selection criteria allows you to target a specific group.



**Did You Know?** Cooking and RM-MultiStore are written by Two Tongue Technology Pty Ltd (formerly Blue Tongue Technology winners of the 1998 Channel 9 Small Business Show *Business Software Awards*). In 1999, MYOB Australia purchased our award-winning software Digi~Till™, after being upgraded and enhanced, it's now called MYOB RetailManager®.



### Mailout Export

Mailout Export creates a mail out list of all or a select group of your customers based on your selection criteria, the text file created is compatible with Microsoft® Excel.



### Data Editor

The Data Editor allows you to easily edit a range of customers or stock items, selectively re-price, rename or re-categorise thousands of stock items in seconds.



### Price Rounding

Price Rounding allows you to selectively **round the sell price** (including tax) to the nearest user defined value. When used with the Data Editor, it's a fantastic tool for resetting thousands of prices in your MYOB RetailManager® database whenever there is a price change without ending up with an RRP of \$3.91 or \$99.62 and without having to manually check every price.

## Utilities

The utilities comprise of two components a Database Cloner and a Password Reminder:

- The **Complete Clone** creates a copy of a MYOB RetailManager® database that has corruptions within its structure. As the data is copied record by record the corrupt records will be ignored, the database "relationships" are recreated rather than copied and a cleaner database will result. The Complete Clone also has an option to **merge your Recent, Archive and Offline** files effectively un-archiving your database.
- The **Partial Clone** creates a new MYOB RetailManager® database by stripping away all transactions based on your selection criteria. If you open a new store you can partially clone your existing database to keep the stock items and suppliers but remove the sales history, stock on hand, customers etc. as they would not be relevant to the new store.

**Password Reminder** informs you of the shopfront password.

**System Requirements:** PC with Pentium® III processor @ 800 MHz, 256 MB RAM, 8 GB Hard disk.

**Operating Systems:** Microsoft® Windows 98, 2000, XP, Vista, Windows 7-10.

**Compatibility:** MYOB RetailManager® versions 4.3 to 12.5.

**Price:** \$399 inc. GST.

\* Customer e:Mailout requires Outlook®, Outlook Express or Windows® Live Mail to be set as the Default Mail Client.

\* Price Rounding is restricted to prices that can be rounded after GST has been added.

### Another Solution from Two Tongue Technology:

**RM-MultiStore** is an easy to use head office data aggregation tool that allows retailers with multiple stores using MYOB RetailManager® to send data from each store back to one or more head offices. Ideally suited to small to medium enterprises, RM-MultiStore is Wide Area Network software which uses the Internet for communication and therefore is inexpensive to operate, gives you a single point of control, and best of all it works seamlessly with MYOB RetailManager®.

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MYOB RetailManager® is required at the store and is not included.